



**BUREAU OF FISHERIES AND AQUATIC RESOURCES
REGIONAL FISHERIES OFFICE - MIMAROPA**

INVITATION TO BID
Bid Reference No.: 2024-007
SUPPLY AND DELIVERY OF VARIOUS INFORMATION, EDUCATION CAMPAIGN INITIATIVES MATERIALS
(CY 2024)

1. The Bureau of Fisheries and Aquatic Resources (BFAR) Regional Fisheries Office - MIMAROPA, Department of Agriculture intends to apply the sum of **ONE MILLION SIX HUNDRED NINETY-SIX THOUSAND THREE HUNDRED TWENTY-TWO AND 76/100 (Php 1,696,322.76) PESOS** being the ABC to payments under the contract for Bid Reference No.: 2024-007 entitled "**SUPPLY AND DELIVERY OF VARIOUS INFORMATION, EDUCATION CAMPAIGN INITIATIVES MATERIALS (CY 2024)**". The said procurement project composed of **ELEVEN (11) LOTS** is particularly described as follows:

PROCUREMENT DETAILS	LOT NO.	ITEM/DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT	PRICE OF BID DOCUMENTS
PR # 2024-01-0013 P.A.P: 3-1-03-00-00001-003 END USER: CLARESS S. JAMILLA, OIC, Information Section	1	OFFICE SUPPLIES Item 1: Six (6) Cartridge, Brother Ink DCP T720 DW (Black) Item 2: Three (3) Cartridge Brother Ink DCP T720 DW (Cyan) Item 3: Three (3) Cartridge Brother Ink DCP T720 DW (Yellow) Item 4: Three (3) Cartridge Brother Ink DCP T720 DW (Magenta) Item 5: Six (6) Cartridge HP Smart Tank 615 Ink GT52 (Black) Item 6: Three (3) Cartridge HP Smart Tank 615 Ink GT52 (Cyan) Item 7: Three (3) Cartridge HP Smart Tank 615 Ink GT52 (Yellow) Item 8: Three (3) Cartridge HP Smart Tank 615 Ink GT52 (Magenta) Item 9: Twelve (12) Unit, Paper, Multicopy A4, 500 sheets per ream Item 10: Twelve (12) Unit, Paper, Multicopy Legal, 500 sheets per ream Item 11: Twenty-four (24) Unit Special Paper for Certificates (A4x10 pcs) Item 12: Two Hundred (200) Unit, Certificate Holder (A4) Item 13: Five (5) Unit Matte Calling Card Paper 220 GSM II 250 GSM (50 sheets/pack)	Php 29,037.96	Php 100.00
	2	COMPUTER EQUIPMENT AND ACCESSORIES Item 1: One (1) Unit, Laptop 14" FHD, 8GB RAM, SSD+HDD 512 GB, OS: Windows preferably Windows 10 or higher, Ports: HDMI, USB 3.2, lan, 3.5 audio jack, Processor speed: up to 3.0 GHz to 4.7 GHz, graphics card: GDDR4 or higher, battery: 38Wh or higher, connectivity: bluetooth and wifi with accessories: bag, mouse, mousepad Item 2: One (1) Unit, Desktop Computer Monitor: 22-inch FHD with HDMI and VGA ports System Unit: Quad-core, 500GB SSD and 1 tera HDD, memory: 12GB to 16GB RAM, processor speed: 3.0 GHz to 4.7GHz, ports: VGA, HDMI, USB 3.2, Lan, combo headphone/mic, Graphic card: with graphics card/2400 MHz. GDDR4 or higher, connectivity: bluetooth/lan, power supply: 600 to 750 watts truerated, OS: preferably windows 10 or higher, fan: 2 pieces or higher with accessories: mouse, mousepad, keyboard Item 3: Two (2) Unit, External Hard Drive (1TB) 1 x USB 3.1 Gen 1 (USB Micro-B), speed: 120MB/s• Type: Hard Disk Drive, USBSYSTEM	Php 114,984.80	Php 500.00



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		<p>Item 4: One (1) Unit, Printer with Scanner 600dpi, Inkjet, Auto Duplex Printing, USB 3.0, Manufacturer Warranty, Colour, USB, Wi-Fi, 4, 600dpi, Automatic Document Feeder, with warranty, function: Print, Copy, Scan, 20# Sheets"</p>		
	3	<p>IEC COLLATERALS (VARIOUS DESIGNS)</p> <p>Item 1: Two Hundred Fifty (250) Piece, Desk Calendar (January 2025 to December 2025 Monthly Calendar, White Background, Built-in Stand: Brown Kraft 190(w) x 80mm (H), 13 pages 300 GSM 160mm (H) x 190mm (W) and Spiral Binding) designs will be provided</p> <p>Item 2: Five Hundred (500) Piece, Cups/Mugs (White, Ceramic, Digital Printing, 11 oz) designs will be provided</p> <p>Item 3: Five Hundred (500) Piece, PVC Round Fan (Navy Blue, Sublimation, Silk Screen, Printing size 7.5 inches size of fan: 9.5 inches designs will be provided</p>	Php 287,500.00	Php 700.00
	4	<p>PRINTING SERVICES IEC Collaterals (Various Design)</p> <p>Item 1: Five Hundred (500) Piece, Sweatshirt (Black, Heat Press, M, L, XL, XXL) designs will be provided</p> <p>Item 2: Five Hundred (500) Piece, Bucket Hat (Thyme, Embroidered Design, Back Strap with Buckle adjusts to fit) designs will be provided"</p> <p>Item 3: Two Hundred Fifty (250) Piece, Polo Shirt (Navy Blue, Sublimation, S, M, L, XL, XXL) designs will be provided</p> <p>Item 4: Five Hundred (500) Piece, Drawstring Bag (Navy Blue, Sublimation, 34cmx43cm, Closure Type: Cord) designs will be provided"</p>	Php 525,000.00	Php 1000.00
	5	<p>MAGAZINES</p> <p>Item 1: One Hundred (100) Piece, Annual Report 2023 A4, Binding: Perfect Softcover, Cover 300 GSM, Glossy Magazine 120 GSM"</p> <p>Item 2: One Hundred (100) Piece, Newsletter (July to December 2023) A4, Binding: Perfect Softcover, Cover 300 GSM, Glossy Magazine 120 GSM"</p> <p>Item 3: One Hundred (100) Piece, Newsletter (January to March 2024) A4, Binding: Perfect Softcover, Cover 300 GSM, Glossy Magazine 120 GSM"</p> <p>Item 4: One Hundred (100) Piece, Newsletter (April to June 2024) A4, Binding: Perfect Softcover Cover 300 GSM, Glossy Magazine 120 GSM"</p> <p>Item 5: One Hundred (100) Piece, Newsletter (July to September 2024) A4, Binding: Perfect Softcover, Cover 300 GSM, Glossy Magazine 120 GSM"</p>	Php 250,000.00	Php 700.00



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6	<p>BROCHURES/TRIFOLDS</p> <p>A4, 80lb Gloss Text, Multi-Color, Glossy Paper</p> <p>Item 1: Two Hundred (200) Piece, Fisheries Management Area 5</p> <p>Item 2: One Hundred Fifty (150) Piece, Coastal Resource Management C30</p> <p>Item 3: One Hundred Fifty (150) Piece, Balik Sigla sa Ilog at Lawa (BASIL)</p> <p>Item 4: One Hundred (100) Piece, Illegal Unreported and Unregulated Fishing Threat Assessment Tool (FAQs)</p> <p>Item 5: Two Hundred (200) Piece, Galunggong Closed Fishing Season (FAQs)</p> <p>Item 6: One Hundred (100) Piece, Commercial Fishing Vessel/ Gear License Process Flow of Registration</p> <p>Item 7: One Hundred (100) Piece, Fishpond Lease Agreement (FAQs)</p> <p>Item 8: One Hundred (100) Piece, Local Transport Permit (FAQs)</p> <p>Item 9: One Hundred (100) Piece, Biosecurity in shrimp grow-out farms</p> <p>Item 10: One Hundred (100) Piece, Disease recognition card: Infection with Decapod Indescent Virus 1</p> <p>Item 11: One Hundred (100) Piece, Recognition Card of some important diseases of cultured shrimps v1</p> <p>Item 12: One Hundred (100) Piece, Recognition Card of some important diseases of cultured shrimps v2</p> <p>Item 13: One Hundred (100) Piece, Recognition Card of some important diseases of cultured shrimps - AHPND/EMS</p> <p>Item 14: One Hundred (100) Piece, Hepatopancreatic Microsporidiosis caused by Enterocytozoan hepatopenaei (EHP)</p> <p>Item 15: One Hundred (100) Piece, Managing Mixed Infection</p> <p>Item 16: One Hundred (100) Piece, Produksyon ng semilya ng Bangus (fry and fingerlings)</p> <p>Item 17: One Hundred (100) Piece, Pag-aalaga ng seaweeds (Tambalang o Guso)</p>	Php 140,000.00	Php 500.00
7	<p>IEC ACTIVITIES</p> <p>Meals and Snacks</p> <p>Item 1: Sixty (60), Package, (1 snack and 1 meal: packed)</p> <p>AM Snack (bottled water/juice, pastries/native delicacies/pasta)</p> <p>Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert)</p> <p align="center"><i>Oriental Mindoro, Gloria</i></p> <p align="center"><i>Delivery on Site</i></p> <p align="center"><i>*Schedule and venue of the IEC activity may change*</i></p>	Php 69,960.00	Php 300.00



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		<p>Item 2: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Oriental Mindoro, Roxas</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p>		
	8	<p>IEC ACTIVITIES Meals and Snacks Item 1: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Occidental Mindoro, Calintaan</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p> <p>Item 2: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Occidental Mindoro, Rizal</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p>	Php 69,960.00	Php300.00
	9	<p>IEC ACTIVITIES Meals and Snacks Item 1: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Marinduque, Torrijos</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p> <p>Item 2: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Marinduque, Buenavista</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p>	Php 69,960.00	Php 300.00
	10	<p>IEC ACTIVITIES Meals and Snacks Item 1: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Romblon, Sta. Maria</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i></p> <p>Item 2: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Romblon, Alcantara</i> <i>Delivery on Site</i></p>	Php 69,960.00	Php 300.00



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		<i>*Schedule and venue of the IEC activity may change*</i>		
	11	IEC ACTIVITIES Meals and Snacks Item 1: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Palawan, Quezon</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i> Item 2: Sixty (60), Package, (1 snack and 1 meal: packed) AM Snack (bottled water/juice, pastries/native delicacies/pasta) Lunch (rice, 2 viands vegetables and meat, bottled water/juice, fruits or dessert) <i>Palawan, Narra</i> <i>Delivery on Site</i> <i>*Schedule and venue of the IEC activity may change*</i>	Php 69,960.00	Php 300.00

2. BFAR-MIMAROPA now invites bids for the above Procurement Project. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening. Delivery of the Goods is required within forty-five (45) days after the receipt of Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective bidders may obtain further information through MR. DEEJAY A. LABIAGA, BAC Secretariat Head of the BFAR MIMAROPA BAC OFFICE, at Telephone No. (043) 288-6322 and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM only, during Mondays thru Fridays.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, **until February 12, 2024; 10:00 AM**, and may opt to purchase any or all lots.
6. The BFAR-MIMAROPA will hold a **Pre-Bid Conference on January 30, 2024; 10:00 AM** at the address given below and/or through videoconferencing/webcasting via Google Meet. Participants as well as qualified bidders shall be notified of the link by the BAC Secretariat.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, **on or before February 12, 2024; 10:00 AM. Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause -
9. **Bid opening shall be on February 12, 2024; 10:00 AM** at the given address below and/or through videoconferencing/webcasting via Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The BFAR-MIMAROPA does not condone any form of solicitation on any prospective winning and losing bidder by any of our staff/ employees or any other party. Any sort of this kind shall be reported immediately to the Office of the Secretary or the National Bureau of Investigation (NBI) for entrapment and proper investigation.
11. The BFAR-MIMAROPA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:



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*MR. DEEJAY A. LABIAGA,
Head, Bids and Awards Committee (BAC) Secretariat:
BFAR MIMAROPA BAC OFFICE
2/F Le Grace Bldg., Brgy. Guinobatan, Calapan City, Oriental Mindoro
bac.4b@bfar.da.gov.ph
Tel: (043) 288-6322*

13. You may visit this website:

<https://mimaropa.bfar.da.gov.ph/>

22 January 2024

***ATTY. IVANN JAMES Z. VERGARA**
Chairperson, BFAR MIMAROPA
Bids and Awards Committee*

